

# AGENDA

## BOARD OF DIRECTORS

ANDREAS BORGEAS  
MIKE ENNIS  
BUDDY MENDES  
BRIAN PACHECO  
DEBORAH POOCHIGIAN  
PETE VANDER POEL  
J. STEVEN WORTHLEY

**Meeting Location:  
Tulare County Employees' Retirement  
Association Board Chambers  
136 N Akers St  
Visalia, CA 93291  
April 10, 2015 9:00 AM**

1. Call to Order
2. Roll Call
3. Approval of Agenda (A)
4. Public Comment: At this time, members of the public may comment on any item, within the jurisdiction of the SJVIA, not appearing on the agenda. In order for everyone to be heard, please limit your comments to 3 minutes or less. Anyone wishing to be placed on the agenda for a specific topic should contact the SJVIA Manager's Office and submit correspondence at least 14 days before the desired date of appearance.
5. Approval of Minutes – Board Meeting of February 6, 2015 (A)
6. Receive and File Executive Claims Summary through February 2015 (I)
7. Authorization of the Release of Proposals and Execution of Participation Agreement(s) for City of Coalinga and City of Livingston (A)
8. Report on Wellness Activities (I)
9. Approve Recommended Vendor for Wellness Incentive Fulfillment (A)
10. Report on Administrative Services Costs (I)
11. Adjournment

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SJVIA Manager at 600-1810 or the Assistant SJVIA Manager at 636-4900. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility. Documents related to the items on this Agenda submitted to the Board after distribution of the Agenda packet are available for public inspection at the County of Fresno plaza Building, 2220 Tulare St, 14<sup>th</sup> Floor, Fresno, CA during normal business hours. All documents are also posted online to [www.sjvia.org](http://www.sjvia.org).*

# MINUTES

## BOARD OF DIRECTORS

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**Meeting Location:  
Fresno County Employees' Retirement  
Association Board Chambers  
1111 H Street  
Fresno, CA 93721  
February 6, 2015 9:00 AM**

1. Call to Order

Meeting was called to order by Director Poochigian at 9:01am.

2. Roll Call

Roll was called by Heather Martinez, Gallagher Benefit Services. In attendance were Director Ennis, Director Perea, Director Vander Poel, Director Worthley, and Director Poochigian.

3. Approval of Agenda (A)

Director Poochigian asked if there were any additions or corrections to the agenda. Director Worthley moved to approve the agenda with no changes; the motion was seconded by Director Ennis. The motion passed unanimously.

4. Public Comment: At this time, members of the public may comment on any item, within the jurisdiction of the SJVIA, not appearing on the agenda. In order for everyone to be heard, please limit your comments to 3 minutes or less. Anyone wishing to have a specific item placed on the agenda for a future meeting should contact the SJVIA Manager's Office and submit correspondence at least 14 days before the scheduled meeting.

Director Poochigian opened the meeting for public comment – no public comment was given.

5. Approval of Minutes – Board Meeting of November 7, 2014 and the special meeting of December 2, 2014 (A)

Director Worthley moved to approve the November 7, 2014 and December 2, 2014 Meeting Minutes; the motion was seconded by Director Ennis. The motion passed unanimously.

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February 6, 2015 9:00 AM**

6. Receive and File Quarterly Financial Report (A)

Lawrence Seymour, ACTTC from Fresno County, gave an overview on the quarterly financial statements.

Director Worthley questioned why the budget seems higher than last year. Mr. Seymour stated this increase is due to the implementation of the new Wellness Program.

Director Perea moved to approve the Quarterly Financial Report; the motion was seconded by Director Worthley. The motion passed unanimously.

7. Receive and File SJVIA Executive Claims Summary Through December 2014 (I)

Alan Thaxter, Gallagher Benefit Services, provided an overview of several key plan metrics that are used to identify trends and outliers.

As requested by the board, a "Large Claims Report" was included in the Monthly Claims Report Receive and File Report. It was requested by Director Poochigian to post this information for future Board Meetings.

8. Approve Revised 2014-15 Fiscal Year Budget (A)

*The Board considered this item after considering Item 13.*

Rhonda Sjostrom, SJVIA Manager, advised the board that SJVIA increased enrollment numbers due to the new members that joined January 1, 2015. There was a large increase to the Kaiser population due to Modesto joining. Even though fixed costs were decreased, the PEPM costs increased due to a spike in participation.

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February 6, 2015 9:00 AM**

Director Worthley moved to approve the Revised 2014-15 Fiscal Year Budget; the motion was seconded by Director Ennis. The motion passed unanimously.

9. Authorization of the Release of Proposals for Participation and Execution of Participation Agreement(s) (A)

Alan Thaxter, Gallagher Benefit Services, requested approval to release proposals for City of Marysville and Sutter County Superior Court.

Director Worthley moved to approve the Release of Proposals for Participation and Execution of Participation Agreement; the motion was seconded by Director Vander Poel. The motion passed unanimously.

10. Report on Wellness Activities Planned for 2015 (I)

Larry Gomez, County of Fresno, spoke about the new wellness program with Viverae. The program officially launched January 1<sup>st</sup> and onsite biometric health screenings are scheduled for February through early April at many locations throughout the Central Valley. All those that participate in these screenings and complete an online Member Health Assessment will receive a \$50 incentive. So far, positive feedback has been received from the participating employees.

11. Approve Amendment to Viverae Master Services Agreement Effective January 1, 2015 (A)

Director Vander Poel moved to approve the Amendment to Viverae Master Services Agreement effective January 1, 2015; the motion was seconded by Director Perea. The motion passed unanimously.

12. Adopt Recommended Minimum Size Requirement for New SJVIA Participating Entities (A)

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Alan Thaxter, Gallagher Benefit Services, stated the current underwriting guidelines set the minimum group size for consideration to the SJVIA at 15 employee lives. Underwriting methodology provides for an anticipated claims adjustment for groups with less than 2,000 lives in order to offset the potential for large claims variance. Additionally, new member entity groups (non-founding members) are charged an additional fee Per Member Per Month (PMPM) to help offset the acquisition costs associated with on-boarding these new groups.

Director Vander Poel moved to approve the Recommended Minimum Size Requirement for new SJVIA participating entities; the motion was seconded by Director Ennis. The motion passed unanimously.

### 13. Report on Planned 2015 RFP Activity (I)

Paul Nerland, SJVIA Assistant Manager, explained that SJVIA Staff met with the Gallagher team to discuss strategic projects and objectives for the 2015 plan year. Many items were discussed including the current vendor relationship and the status of each contract. After review of the current contracts, it is recommended that some of the component contracts with SJVIA vendors be subject to a Request for Proposal (RFP) process this year. This process is not on the premise of dissatisfaction with the current vendors, but rather to ensure SJVIA is offering the most competitive health plan options to its participating entities. Staff is recommending the following RFPs be performed in the 2015 plan year – Pharmacy Benefit Management and Medical Administration.

### 14. Adjournment

Meeting was adjourned at 10:09am by Director Poochigian.

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April 10, 2015 9:00 AM**

**AGENDA DATE:** April 10, 2015

**ITEM NUMBER:** 6

**SUBJECT:** Receive and File SJVIA Executive Claims Summary through February 2015 (I)

**REQUEST(S):** That the Board Receive and File SJVIA Executive Claims Summary through February 2015

**DESCRIPTION:**

The attached report provides an overview of several key plan metrics and is used to identify trends and outliers. As requested by your board, a "Large Claims Report" has been included in the Monthly Claims Report (see page 3 of the Attachment). This summary details on-going claims that are over \$200,000 paid-to-date. The "pooling point" is the maximum amount the SJVIA could pay in a plan year for each individual on the plan. For historical purposes, the pooling point for the HMO plan is \$400,000 and the pooling point for the PPO plan is \$450,000. The pooling point for the HMO plan was increased from \$250,000 to \$400,000 in plan year 2013. When claims reach the pooling point the SJVIA is no longer liable for the payment of further eligible claims within the policy year.

In addition to the founding Counties (Fresno and Tulare), the attached report includes data for all members of the SJVIA.

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

Comparing claims “Per Employee Per Month” (PEPM) can be a good indicator of overall medical inflationary trends. The overall yearly averages are below:

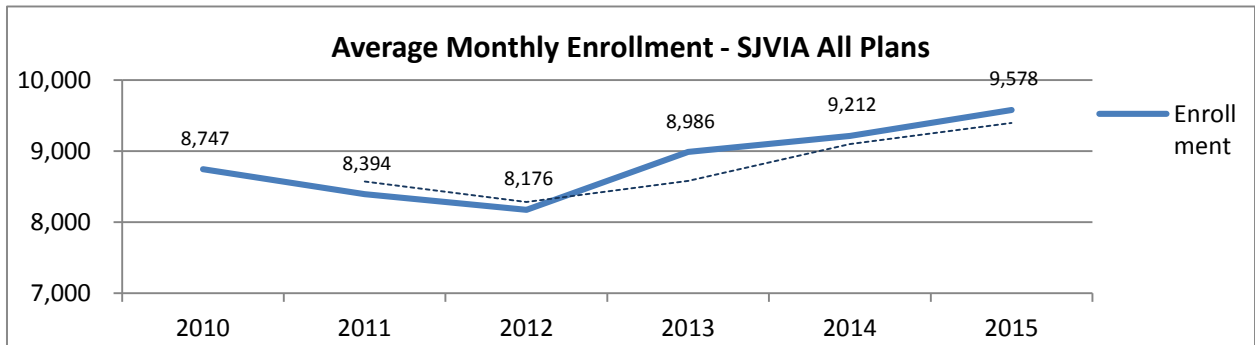
Plan Year	HMO	PPO	Overall
2010	<u>\$586.15</u> PEPM	<u>\$495.09</u> PEPM	<u>\$547.67</u> PEPM*
2011	<u>\$681.06</u> PEPM	<u>\$553.64</u> PEPM	<u>\$628.33</u> PEPM
2012	<u>\$713.19</u> PEPM	<u>\$551.65</u> PEPM	<u>\$637.06</u> PEPM
2013	<u>\$783.07</u> PEPM	<u>\$517.95</u> PEPM	<u>\$667.02</u> PEPM
2014	<u>\$797.45</u> PEPM	<u>\$620.39</u> PEPM	<u>\$721.39</u> PEPM
2015 (through February)	<u>\$832.59</u> PEPM	<u>\$498.49</u> PEPM	<u>\$675.31</u> PEPM

\*The overall claims Per Employee Per Month (PEPM) for Plan Year 2010 was \$547.67. Since 2010 was the first year of the SJVIA, this claims rate is considered immature. In the Actual Claims vs Consensus Trend chart below, we have used a more accurate depiction of the claims for 2010 (\$597.46).

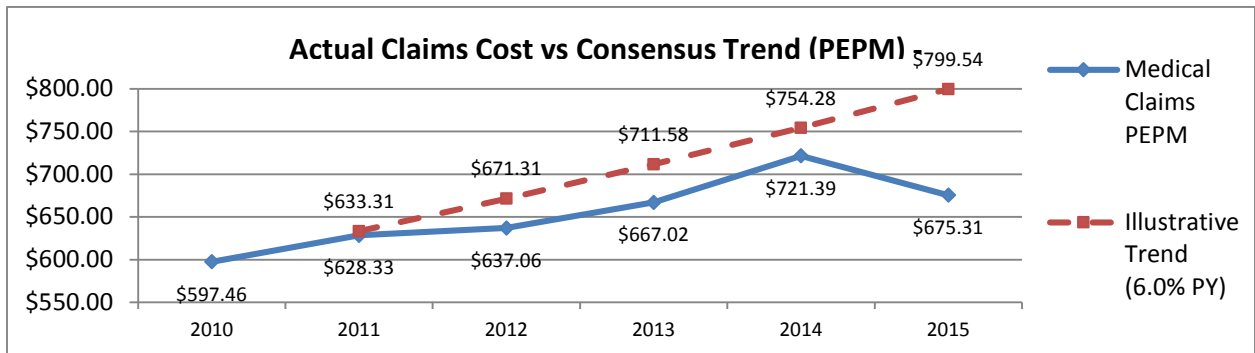
**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

The chart below shows average monthly enrollment in all SJVIA plans since inception. Enrollment dropped slightly in 2011 and 2012 but increased 9.9% in 2013 due to increased participation in the founding members' population as well as the addition of the new entities mentioned above. Membership continued to grow in 2014 as a result of new entities joining the SJVIA. Several entities are scheduled to join the SJVIA in 2015 as well.



The chart below shows actual claims costs (Per Employee Per Month) for all of the SJVIA plans. These values are represented by the blue line with corresponding average claims from the table above. For illustrative purposes, we have included a consensus trend line (red line) that represents a level, year over year, 6% medical inflationary trend assumption. The differential between these two lines demonstrates the savings the SJVIA has realized over a normal, consensus medical trend assumption. (note: 2015 claims experience represents only claims from January and February 2015)



Overall weighted annual medical claims trend since inception of the SJVIA has been 3.13%



**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

**FISCAL IMPACT/FINANCING:**

Informational only.

**ADMINISTRATIVE SIGN-OFF:**



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Rhonda Sjostrom  
SJVIA Manager



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Paul Nerland  
SJVIA Assistant Manager



Arthur J. Gallagher & Co.  
BUSINESS WITHOUT BARRIERS™

# Executive Claims Report

Data through February 2015

GALLAGHER BENEFIT SERVICES | APRIL 10, 2015



**SJVIA**

San Joaquin Valley  
Insurance Authority

# Large Claim Report - 2014

## San Joaquin Valley Insurance Authority

### Potential Large Dollar Claimants >\$200,000

#### HMO Plan

January 1, 2014 through December 31, 2014 as of December 31, 2014

Pooling Point \$400,000

Relationship	Paid	Diagnosis	Reimbursement
SUB	\$677,152	Hepatobiliary (07)	\$ 277,152
SUB	\$531,761	Circulatory System (05)	\$ 131,761
SUB	\$500,636	Hepatobiliary (07)	\$ 100,636
SUB	\$451,879	Multiple Significant Trauma (24)	\$ 39
SUB	\$442,946	Myelo Disorders (17)	\$ 76,561
DEP	\$414,655	Newborns (15)	\$ 269,894
DEP	\$320,161	Respiratory System (04)	\$ 1,562
DEP	\$283,594	Injuries/Poisonings (21)	\$ 275,420
DEP	\$244,526	Parasitic Disorders (18)	\$ 27,428
DEP	\$228,441	Circulatory System (05)	\$ 24
SUB	\$205,219	Muscle/Tissue Disorders (08)	\$ 42,411

**Total HMO Pooling Reimbursements** \$ 1,202,888

#### PPO Plan

January 1, 2014 through December 31, 2014 as of November 30, 2014

Stop Loss Deductible \$450,000

Relationship	Paid	Diagnosis	Reimbursement
DEP	\$1,141,326	Newborns (15)	\$ 691,326
DEP	\$986,366	Newborns (15)	\$ 536,366
SUB	\$670,857	Hepatobiliary (07)	\$ 220,857
SUB	\$540,804	Parasitic Disorders (18)	\$ 90,804

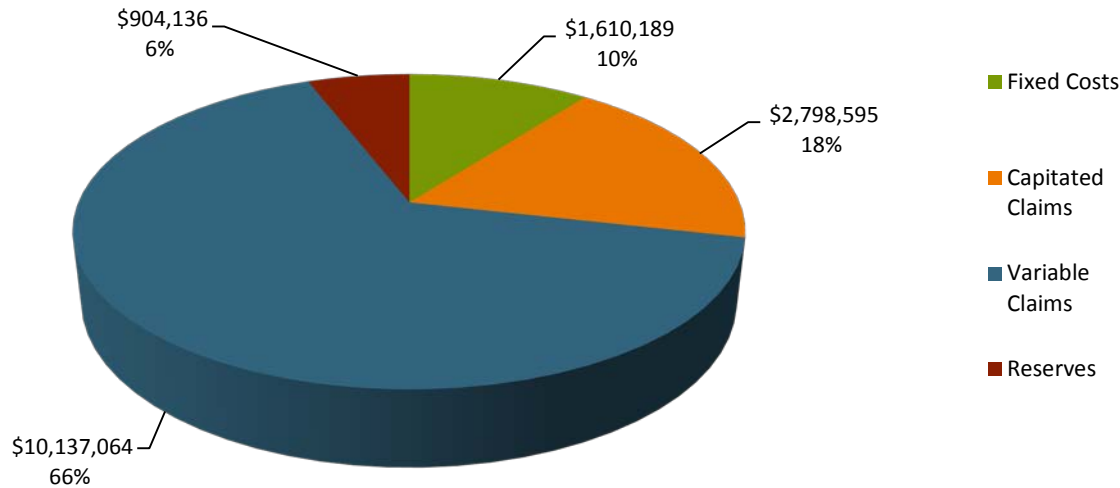
**Total PPO Stop Loss Reimbursements** \$ 1,539,353

**Total SJVIA Pooling and Stop Loss Reimbursements** \$ 2,742,241

# ALL PLANS

# All Plans

## YTD SJVIA Premium Breakdown - 2015

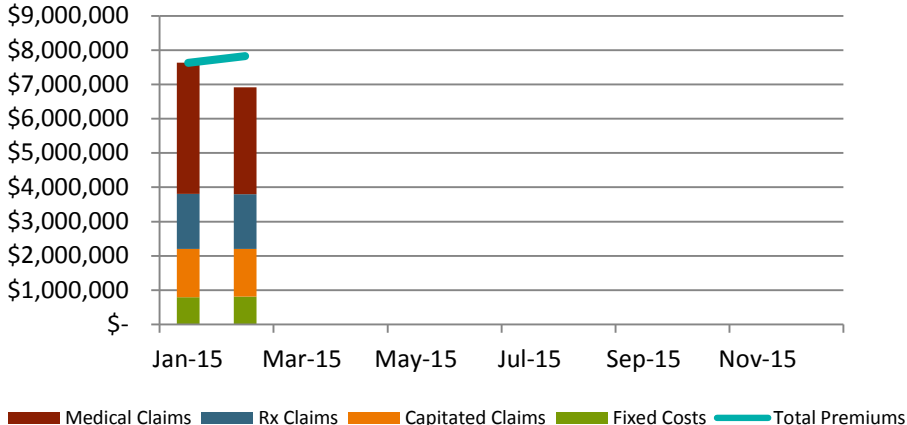


2015 Premium Breakdown - All Plans	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Fixed Costs	\$ 794,893	\$ 815,295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,610,189
Capitulated Claims	\$ 1,407,855	\$ 1,390,740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,798,595
Variable Claims	\$ 5,430,506	\$ 4,706,557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,137,064
Reserves	\$ (5,116)	\$ 909,252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 904,136
<b>Total</b>	<b>\$ 7,628,139</b>	<b>\$ 7,821,845</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,449,983</b>

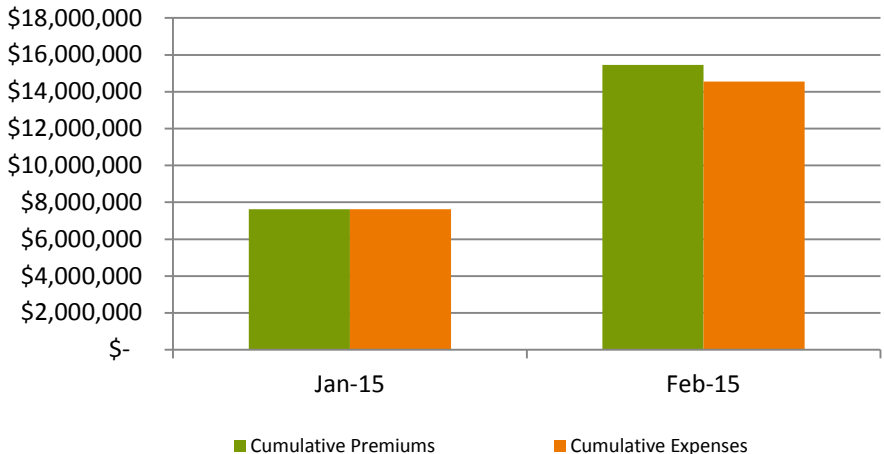
2014 Premium Breakdown - All Plans	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Fixed Costs	\$ 707,785	\$ 711,342	\$ 715,576	\$ 717,474	\$ 713,324	\$ 717,575	\$ 718,339	\$ 715,900	\$ 713,026	\$ 712,925	\$ 716,541	\$ 713,416	\$ 8,573,223
Capitulated Claims	\$ 1,410,719	\$ 1,415,317	\$ 1,424,783	\$ 1,423,431	\$ 1,418,292	\$ 1,425,324	\$ 1,425,865	\$ 1,425,054	\$ 1,416,399	\$ 1,420,456	\$ 1,425,865	\$ 1,422,349	\$ 17,053,855
Variable Claims	\$ 4,288,723	\$ 4,788,450	\$ 5,116,960	\$ 5,103,801	\$ 6,200,429	\$ 6,470,189	\$ 5,678,295	\$ 5,684,651	\$ 6,366,884	\$ 6,051,499	\$ 4,215,744	\$ 2,721,675	\$ 62,687,300
Reserves	\$ 780,352	\$ 332,365	\$ 13,541	\$ 37,664	\$ (1,109,018)	\$ (1,355,120)	\$ (563,397)	\$ (586,319)	\$ (1,331,765)	\$ (1,026,515)	\$ 831,690	\$ 2,306,271	\$ (1,670,253)
<b>Total</b>	<b>\$ 7,187,579</b>	<b>\$ 7,247,475</b>	<b>\$ 7,270,860</b>	<b>\$ 7,282,370</b>	<b>\$ 7,223,028</b>	<b>\$ 7,257,968</b>	<b>\$ 7,259,102</b>	<b>\$ 7,239,285</b>	<b>\$ 7,164,543</b>	<b>\$ 7,158,364</b>	<b>\$ 7,189,840</b>	<b>\$ 7,163,711</b>	<b>\$ 86,644,125</b>

# All Plans

**SJVIA Total Premiums & Expenses - 2015**

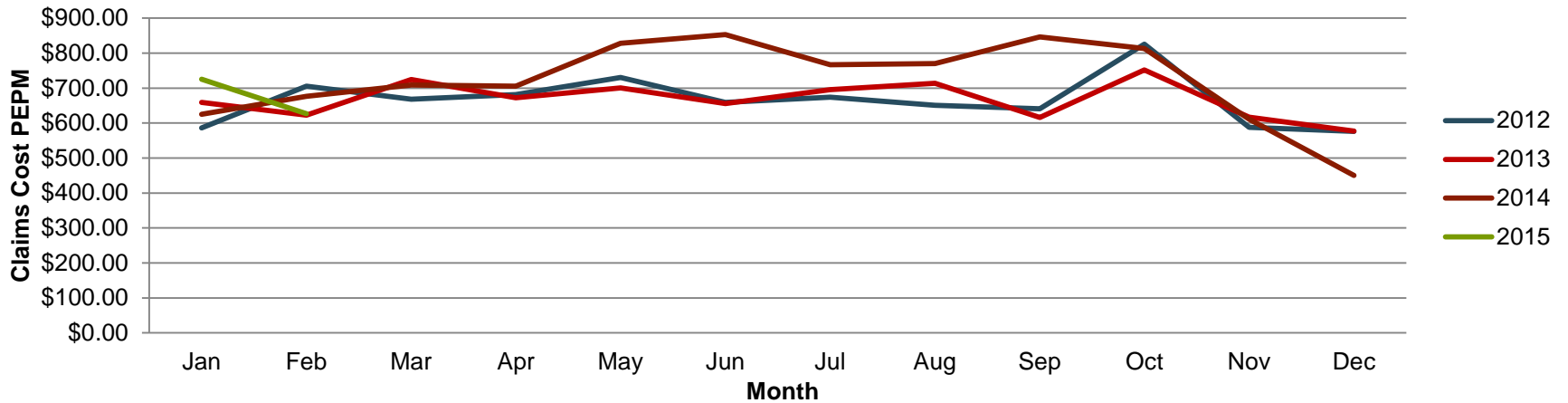


**SJVIA Cumulative Premiums & Expenses - 2015**

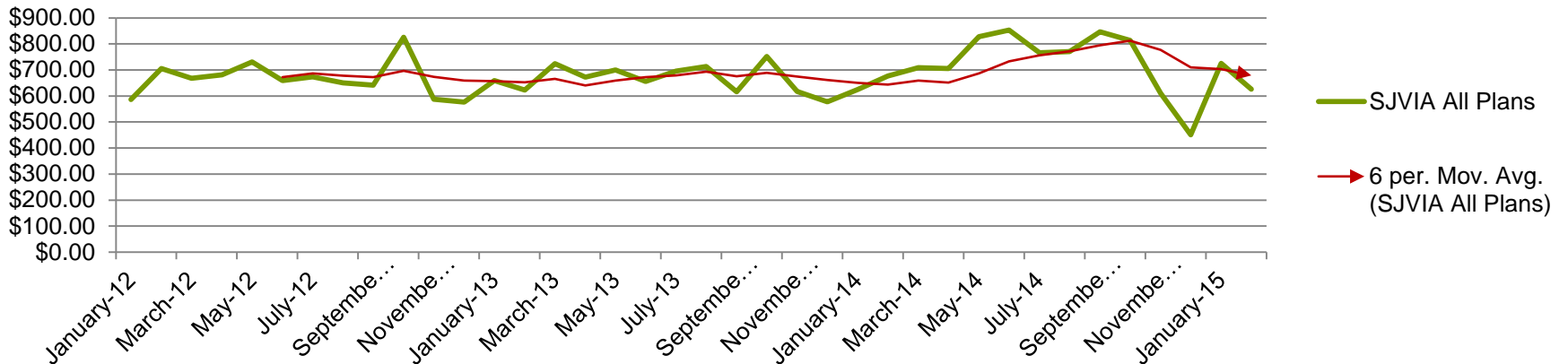


# All Plans

## SJVIA 2012 - 2015 All Plans (Year Over Year) - Claims PEPM



## SJVIA All Plans - Claims PEPM

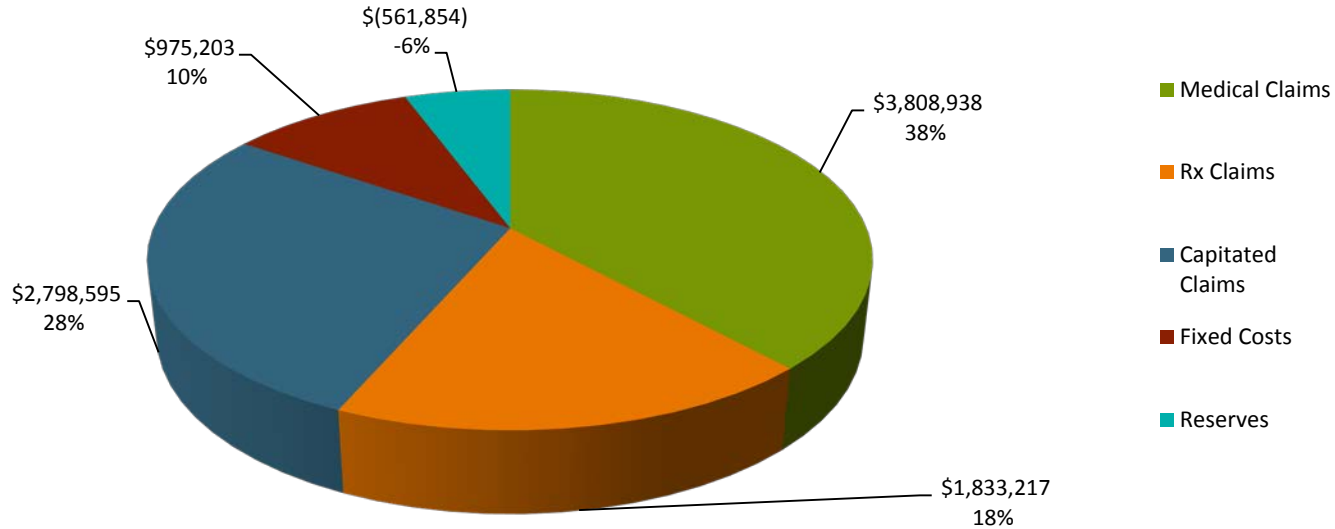


# HMO PLAN



# HMO Plan

## YTD HMO Premium Breakdown - 2015

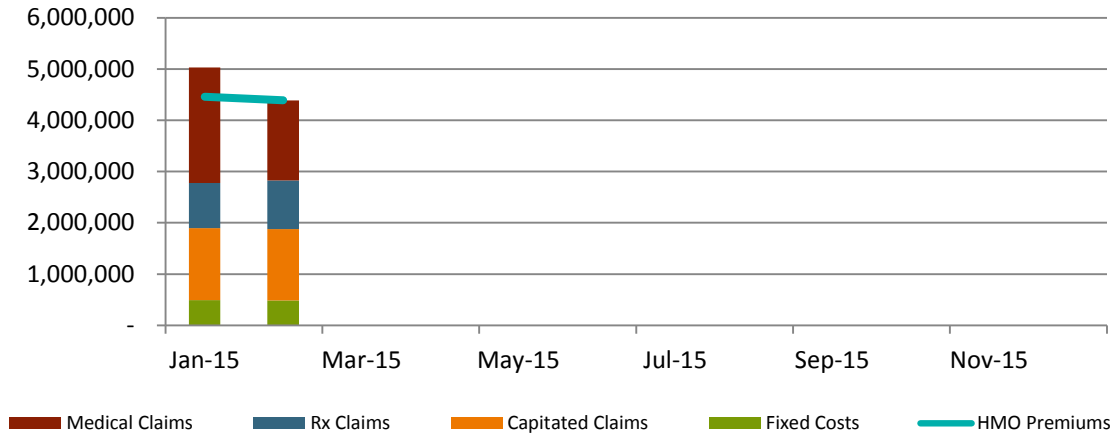


2015 Premium Breakdown - HMO	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Fixed Costs	\$ 490,579	\$ 484,624	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 975,203
Capitulated Claims	\$ 1,407,855	\$ 1,390,740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,798,595
Medical Claims	\$ 2,251,245	\$ 1,557,693	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,808,938
Rx Claims	\$ 880,596	\$ 952,622	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,833,217
Reserves	\$ (569,249)	\$ 7,396	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (561,854)
<b>Total</b>	<b>\$ 4,461,025</b>	<b>\$ 4,393,074</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,854,099</b>

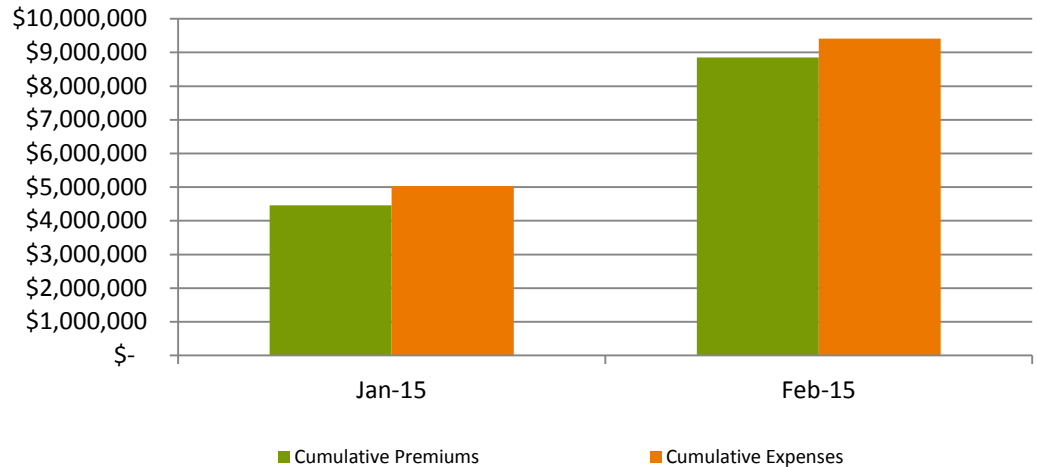
2014 Premium Breakdown - HMO	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Fixed Costs	\$ 457,177	\$ 458,687	\$ 461,755	\$ 461,292	\$ 459,638	\$ 461,911	\$ 462,104	\$ 461,835	\$ 459,027	\$ 460,341	\$ 462,104	\$ 460,963	\$ 5,526,833
Capitulated Claims	\$ 1,410,719	\$ 1,415,317	\$ 1,424,783	\$ 1,423,431	\$ 1,418,292	\$ 1,425,324	\$ 1,425,865	\$ 1,425,054	\$ 1,416,399	\$ 1,420,456	\$ 1,425,865	\$ 1,422,349	\$ 17,053,855
Medical Claims	\$ 1,453,837	\$ 1,730,599	\$ 1,861,318	\$ 1,594,709	\$ 2,290,159	\$ 2,217,656	\$ 1,841,435	\$ 1,995,472	\$ 2,669,075	\$ 2,915,330	\$ 1,288,159	\$ 1,562,606	\$ 24,623,243
Rx Claims	\$ 782,651	\$ 783,486	\$ 936,204	\$ 764,169	\$ 860,911	\$ 840,840	\$ 918,746	\$ 861,082	\$ 905,176	\$ 794,540	\$ 804,591	\$ 556,802	\$ 10,087,996
Reserves	\$ 353,300	\$ 82,747	\$ (185,863)	\$ 238,641	\$ (572,886)	\$ (469,582)	\$ (175,219)	\$ (266,154)	\$ (1,005,792)	\$ (1,137,310)	\$ 488,476	\$ 452,313	\$ (2,197,329)
<b>Total</b>	<b>\$ 4,457,684</b>	<b>\$ 4,470,836</b>	<b>\$ 4,498,198</b>	<b>\$ 4,482,242</b>	<b>\$ 4,456,115</b>	<b>\$ 4,476,149</b>	<b>\$ 4,472,930</b>	<b>\$ 4,477,289</b>	<b>\$ 4,443,885</b>	<b>\$ 4,453,356</b>	<b>\$ 4,469,195</b>	<b>\$ 4,455,033</b>	<b>\$ 55,094,598</b>

# HMO Plan

## HMO Total Expenses & Premiums - 2015

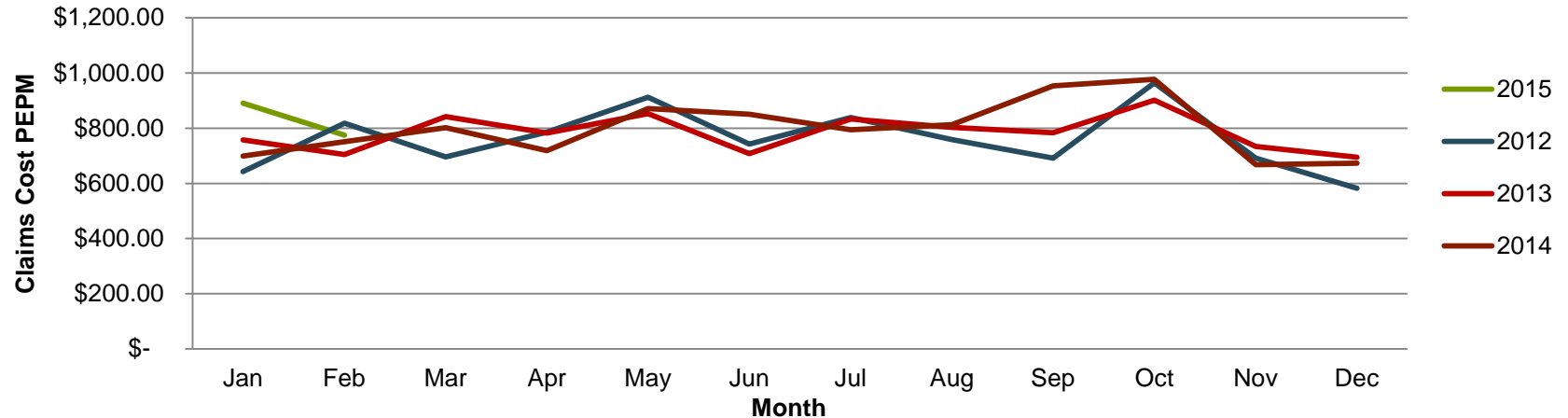


## HMO Cumulative Premiums & Expenses -2015

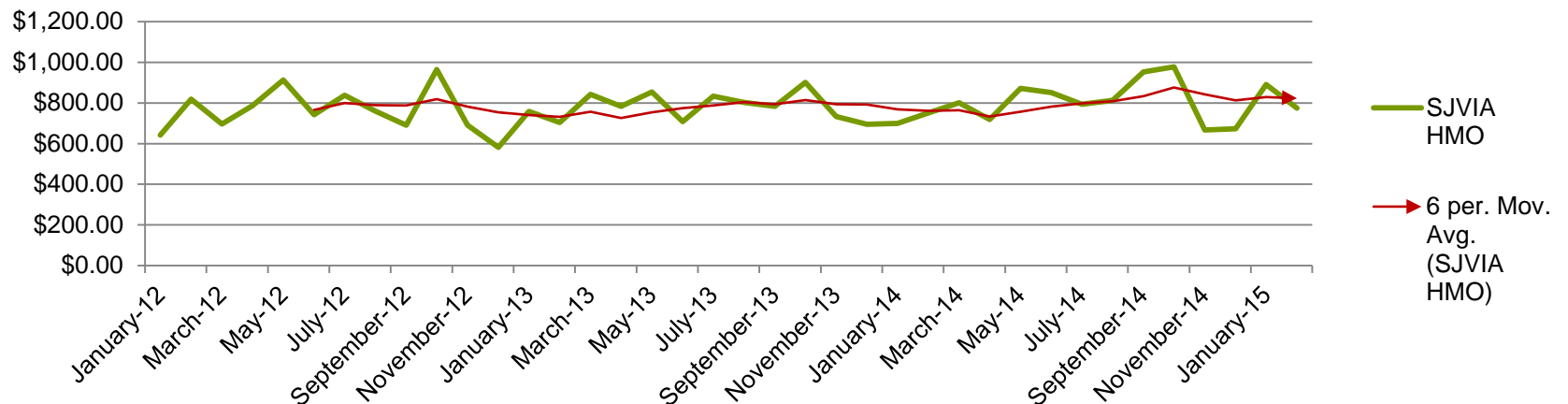


# HMO Plan

## SJVIA 2012 - 2015 HMO (Year Over Year) - Claims PEPM



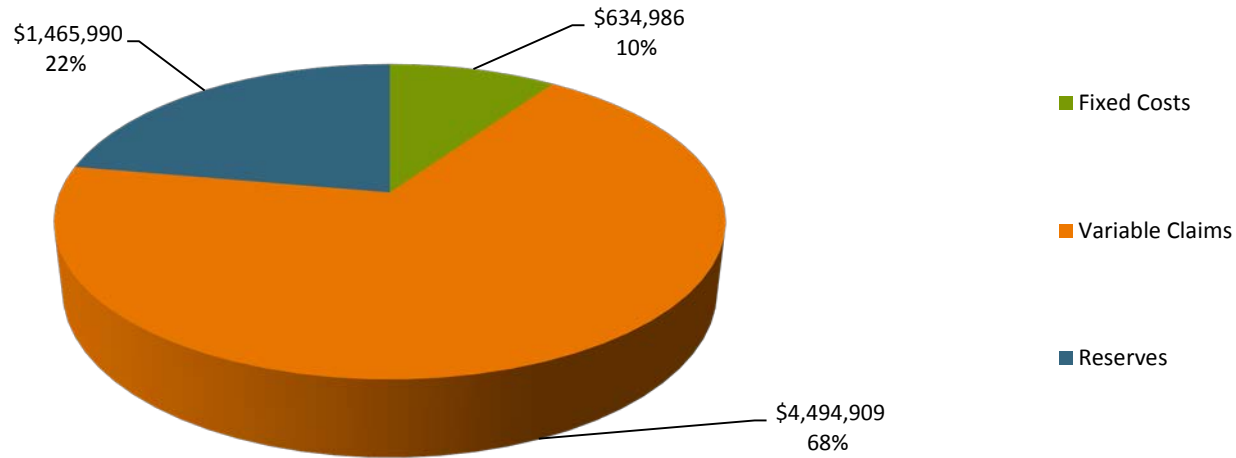
## SJVIA HMO Claims PEPM



# PPO PLANS

# PPO Plans

## YTD PPO Premium Breakdown - 2015

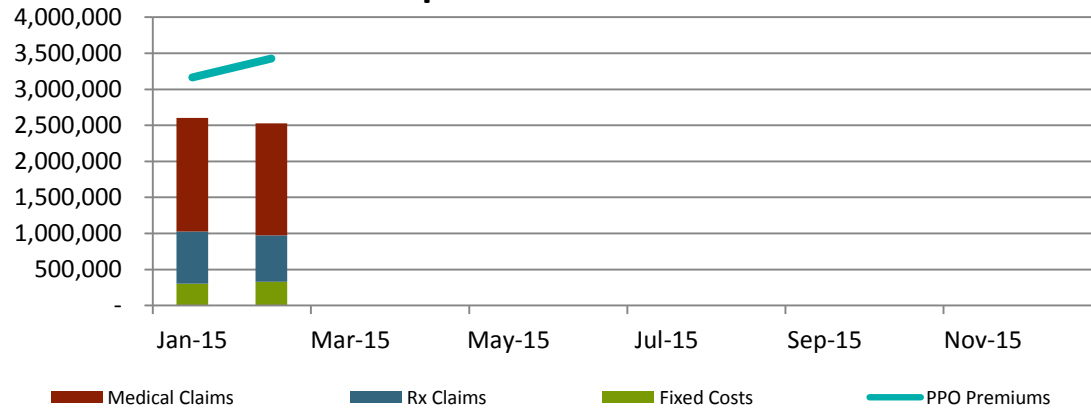


2015 Premium Breakdown - PPO	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Fixed Costs	\$ 304,314	\$ 330,671	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 634,986
Variable Claims	\$ 2,298,666	\$ 2,196,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,494,909
Reserves	\$ 564,133	\$ 901,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,465,990
<b>Total</b>	<b>\$ 3,167,113</b>	<b>\$ 3,428,771</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,595,884</b>

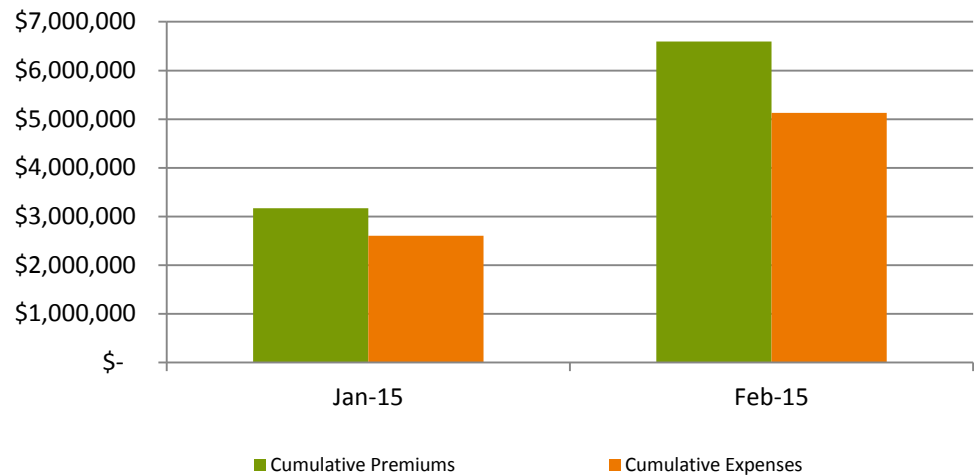
2014 Premium Breakdown - PPO	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Fixed Costs	\$ 250,608	\$ 252,655	\$ 253,820	\$ 256,183	\$ 253,686	\$ 255,664	\$ 256,235	\$ 254,065	\$ 253,999	\$ 252,585	\$ 254,438	\$ 252,452	\$ 3,046,389
Variable Claims	\$ 2,052,235	\$ 2,274,366	\$ 2,319,438	\$ 2,744,922	\$ 3,049,359	\$ 3,411,693	\$ 2,918,114	\$ 2,828,097	\$ 2,792,633	\$ 2,341,628	\$ 2,122,994	\$ 602,082	\$ 29,457,562
Reserves	\$ 427,052	\$ 249,618	\$ 199,404	\$ (200,977)	\$ (536,132)	\$ (885,538)	\$ (388,178)	\$ (320,166)	\$ (325,973)	\$ 110,795	\$ 343,214	\$ 1,854,143	\$ 527,261
<b>Total</b>	<b>\$ 2,729,896</b>	<b>\$ 2,776,639</b>	<b>\$ 2,772,662</b>	<b>\$ 2,800,128</b>	<b>\$ 2,766,913</b>	<b>\$ 2,781,819</b>	<b>\$ 2,786,171</b>	<b>\$ 2,761,996</b>	<b>\$ 2,720,658</b>	<b>\$ 2,705,008</b>	<b>\$ 2,720,645</b>	<b>\$ 2,708,677</b>	<b>\$ 33,031,213</b>

# PPO Plans

## PPO Total Expenses & Premiums - 2015

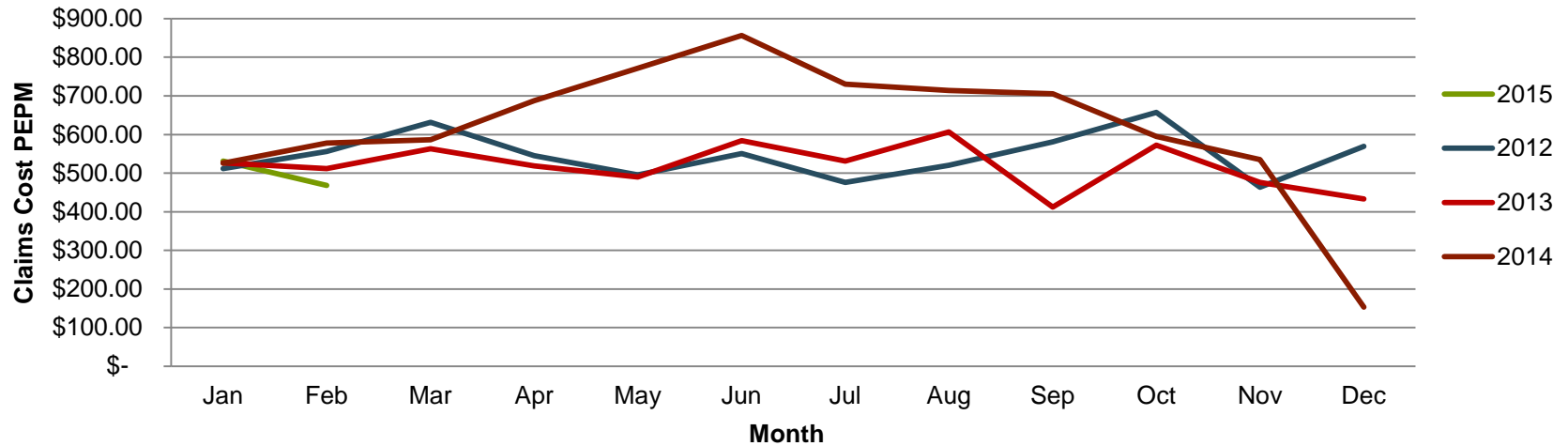


## PPO Cumulative Premiums & Expenses - 2015

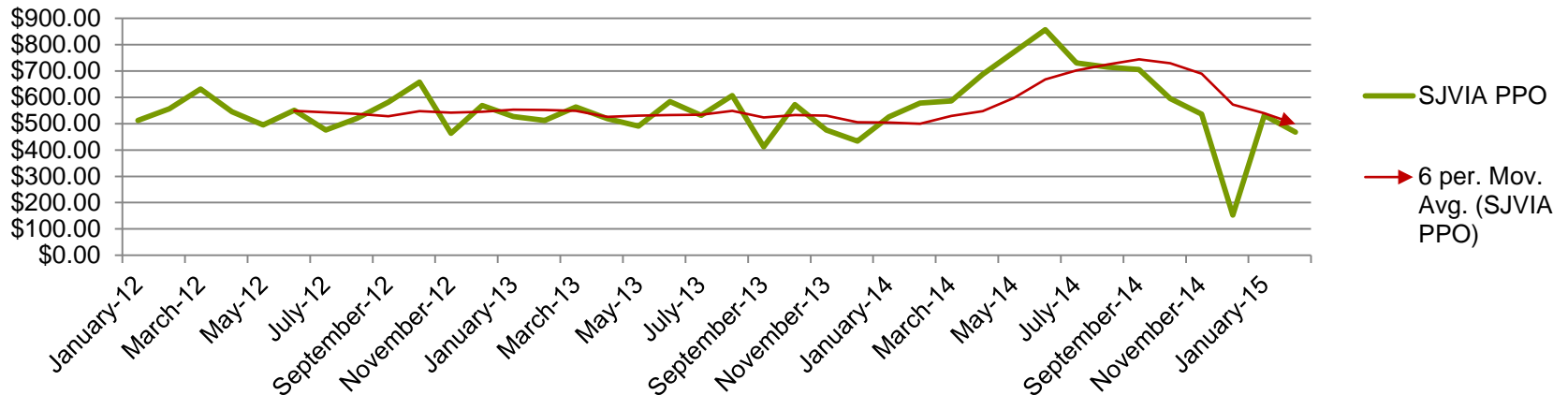


# PPO Plans – PEPM

## SJVIA 2012 - 2015 PPO (Year Over Year) - Claims PEPM



## SJVIA PPO Claims PEPM





# MONTHLY DATA



# All Plans Combined


2015 SJVIA Enrollment - All Plans	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
- Employee Only	5,427	5,576	0	0	0	0	0	0	0	0	0	0	11,003
- Employee + Spouse	1,112	1,123	0	0	0	0	0	0	0	0	0	0	2,235
- Employee + Child(ren)	1,511	1,618	0	0	0	0	0	0	0	0	0	0	3,129
- Employee + Family	1,375	1,413	0	0	0	0	0	0	0	0	0	0	2,788
<b>SJVIA Total Enrollment</b>	<b>9,425</b>	<b>9,730</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,155</b>
<b>SJVIA Total Premiums</b>	<b>\$7,628,139</b>	<b>\$7,821,845</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$15,449,983</b>
SJVIA Premiums PEPM	\$ 809.35	\$ 803.89											\$ 806.58
SJVIA Total Claims	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
- Medical Claims	\$3,825,905	\$3,113,054	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,938,959
- Rx Claims	\$1,604,601	\$1,593,503	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,198,104
- Rx Rebates													
- Stop-Loss Refunds													
- Capitated Claims (HMO)	\$1,407,855	\$1,390,740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,798,595
<b>SJVIA Total Claims</b>	<b>\$6,838,361</b>	<b>\$6,097,297</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$12,935,659</b>
SJVIA Claims PEPM	\$ 725.56	\$ 626.65											\$ 675.31
<b>SJVIA Fixed Costs</b>	<b>\$ 794,893</b>	<b>\$ 815,295</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,610,189</b>
<b>SJVIA Total Costs</b>	<b>\$7,633,255</b>	<b>\$6,912,592</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$14,545,847</b>
SJVIA Cost PEPM	\$ 809.89	\$ 710.44											\$ 759.38
<b>SJVIA Total Reserve - Increase/(Decrease)</b>	<b>\$ (5,116)</b>	<b>\$ 909,252</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 904,136</b>
<b>Reserve % of Non Cap. Claims</b>	<b>-0.1%</b>	<b>19.3%</b>											<b>8.9%</b>

# HMO Plan

2015 HMO Enrollment	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
- Employee Only	2,316	2,274											4,590
- Employee + Spouse	640	631											1,271
- Employee + Child(ren)	1,333	1,329											2,662
- Employee + Family	811	804											1,615
<b>HMO Total Enroll.</b>	<b>5,100</b>	<b>5,038</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,138</b>
<b>HMO Premiums</b>	<b>4,461,025</b>	<b>4,393,074</b>											<b>\$ 8,854,099</b>
HMO Premiums PEPM	\$ 874.71	\$ 871.99											\$ 873.36
HMO Claims	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
- Medical Claims	2,251,245	1,557,693											\$ 3,808,938
- Rx Claims	880,596	952,622											\$ 1,833,217
- Rx Rebates													\$ -
- Capitated Claims	1,407,855	1,390,740											\$ 2,798,595
Pooling Reimbursements													\$ -
<b>HMO Total Claims</b>	<b>\$ 4,539,696</b>	<b>\$ 3,901,054</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,440,750</b>
HMO Claims PEPM	\$ 890.14	\$ 774.33											\$ 832.59
<b>HMO Fixed Costs</b>	<b>490,579</b>	<b>484,624</b>											<b>\$ 975,203</b>
<b>HMO Total Costs</b>	<b>\$ 5,030,275</b>	<b>\$ 4,385,678</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,415,953</b>
HMO Costs PEPM	\$ 986.33	\$ 870.52											\$ 928.78
<b>HMO Plan Reserve - Increase/(Decrease)</b>	<b>\$ (569,249)</b>	<b>\$ 7,396</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (561,854)</b>
<b>Reserve % of Non Cap. Claims</b>	<b>-18.2%</b>	<b>0.3%</b>											<b>-10.0%</b>

# PPO Plans

2015 PPO Enrollment - All Plans	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
- Employee Only	3,111	3,302											6,413
- Employee + Spouse	472	492											964
- Employee + Child(ren)	178	289											467
- Employee + Family	564	609											1,173
<b>PPO Plans Total Enrollment</b>	<b>4,325</b>	<b>4,692</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,017</b>
<b>PPO Plans Total Premiums</b>	<b>3,167,113</b>	<b>3,428,771</b>											<b>\$ 6,595,884</b>
PPO Premiums PEPM	\$ 732.28	\$ 730.77											\$ 731.49
<b>PPO Plans Total Claims</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>YTD Totals</b>
- Medical Claims	1,574,660	1,555,361											\$ 3,130,021
- Rx Claims	724,006	640,882											\$ 1,364,887
- Rx Rebates													
- Stop-Loss Refunds													
<b>PPO Plans Net Claims</b>	<b>\$ 2,298,666</b>	<b>\$ 2,196,243</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,494,909</b>
PPO Plans Claims PEPM	\$ 531.48	\$ 468.08											\$ 498.49
<b>PPO Plans Fixed Costs</b>	<b>304,314</b>	<b>330,671</b>											<b>\$ 634,986</b>
<b>PPO Plans Total Costs</b>	<b>\$ 2,602,980</b>	<b>\$ 2,526,914</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,129,894</b>
PPO Plans Cost PEPM	\$ 601.85	\$ 538.56											\$ 568.91
<b>PPO Plans Total Reserve - Increase/(Decrease)</b>	<b>\$ 564,133</b>	<b>\$ 901,857</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,465,990</b>
<b>Reserve % of Net Claims</b>	<b>24.5%</b>	<b>41.1%</b>											<b>32.6%</b>



Important Note: This presentation represents estimations of the scope, size and operation of SJVIA subject to its formation and inclusion of the counties to which it is presenting. This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.



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DEBORAH A. POOCHIGIAN

PETE VANDER POEL

J. STEVEN WORTHLEY

**Meeting Location:**  
**Tulare County Employees' Retirement**  
**Association Board Chambers**  
**136 N Akers St**  
**Visalia, CA 93291**  
**April 10, 2015 9:00 AM**

**AGENDA DATE:** April 10, 2015

**ITEM NUMBER:** 7

**SUBJECT:** Authorization of the Release of Proposals for Participation and Execution of Participation Agreement(s) for City of Coalinga, City of Livingston (A)

**REQUEST(S):** That the Board authorize the Release of Proposals for Participation and Execution of Participation Agreement(s) to the following entities: City of Coalinga, City of Livingston

**DESCRIPTION:**

On November 5, 2010, your Board approved Member Underwriting Guidelines and the SJVIA Growth Implementation and Marketing Plan. These documents provide the framework for the prudent growth of the SJVIA which will facilitate fixed cost reductions and pricing stability over time.

The Underwriting Committee is in the process of reviewing this proposal and upon approval seeks authority to release an illustrative proposal for the Cities of Livingston (51) and Coalinga (99).

Contingent upon acceptance and approval of the respective entity's governing body, it is recommended that the Board authorize the Board President to execute the participation agreement.

**FISCAL IMPACT/FINANCING:**

None at this time. If any of the entities join the SJVIA, the budget will be adjusted accordingly.

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

**ADMINISTRATIVE SIGN-OFF:**



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Rhonda Sjostrom  
SJVIA Manager



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Paul Nerland  
SJVIA Assistant Manager



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April 10, 2015 9:00 AM**

**AGENDA DATE:** April 10, 2015

**ITEM NUMBER:** 8

**SUBJECT:** Report on Wellness and Prevention Activities

**REQUEST(S):** That the Board receive and file the report on recent and upcoming wellness activities

**DESCRIPTION:**

At the February 6, 2015 Board Meeting staff brought a report on wellness activities planned for the 2015 plan year. These activities were scheduled in conjunction with Viverae, the SJVIA's wellness partner starting in January, 2015.

The biometric screening activities are in process through the end of April at many locations and are accessible to all employees enrolled in SJVIA health plans. As of March 31<sup>st</sup> there were 723 individuals that completed both the health assessment and the screening. Screenings have been offered on site across many locations and participants also have the option of having their screening conducted at any LabCorp location. There is a \$50 incentive for employees to participate in the screenings, which will be issued after the completion of the events at the end of April.

In addition to the screenings, mobile mammograms were conducted at the County of Tulare in February and March and are scheduled for April 6<sup>th</sup> through the 10<sup>th</sup> at County of Fresno locations. The County of Tulare screenings held in late February resulted in 190 participating. Of the mammograms performed 164 were considered routine; there were 26 that were flagged as abnormal and follow-up was recommended.

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

The annual Walking Works challenge is going to be held the week of May 11<sup>th</sup> and is in the planning stages. In addition, employees will have the opportunity to participate in the Step Ahead challenge by signing up through the website. Step Ahead is a four-week challenge designed to increase the number of steps taken each day. Participants track the total number of steps they take each day on Viverae's website. The goal is to take 100,000 steps by the end of the challenge.

Activities and Challenges reviewed at the last meeting have not changed and will proceed through the year.

**FISCAL IMPACT/FINANCING:**

No impact.

**ADMINISTRATIVE SIGN-OFF:**



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Rhonda Sjostrom  
SJVIA Manager



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Paul Nerland  
SJVIA Assistant Manager





# BE ACTIVE CHALLENGE

Sign-up: 2/2 – 3/2 » Challenge Starts: 2/16 » Challenge Ends: 3/16  
15 wellness points earned if completed



The Wellness Works Be Active Challenge is a four-week individual challenge that encourages more daily physical activity.

You should try for moderate or vigorous activity each day, but any activity can improve health.\* To add activity to your day, take the stairs, park farther from your destination, and, when possible, walk instead of driving.

## Here's how the challenge works:

Award yourself one point for each day you do any of the following:

- » Take the stairs instead of an elevator
- » Skip the drive-thru window
- » Park farther away
- » Complete at least 30 minutes of physical activity
- » Change the TV channel/volume manually

**Your goal: reach 20 challenge points to earn 15 wellness points.**

## Challenge Sign-up:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Scroll down to the **Challenges** section
- » Click **Go to Challenges** to display details around dates, challenge goals, disclaimers, and sign up for current challenges
- » Click **Sign Me Up** to progress to the sign-up screen
- » Create a screen name and select an avatar

## Challenge Tracking:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Track your progress from the **Challenges** section of the homepage



Questions about this challenge  
or your wellness program?

Call 888-VIVERAE (848-3723).

\* A physician should be consulted prior to beginning a new program of physical activity, especially for men over age 40, women over age 50, and those individuals with chronic health problems, such as heart disease, diabetes, or obesity.



# STEP AHEAD CHALLENGE

Sign-up: 4/6 – 5/4 » Challenge Starts: 4/20 » Challenge Ends: 5/17  
15 wellness points earned if completed



The Wellness Works Step Ahead Challenge is a four-week personal challenge that increases the number of steps taken each day.

Research proves simple exercises, like walking, lower your risk of heart disease, diabetes, and some forms of cancer.\*

## Here's how the challenge works:

Use a pedometer to track your steps each day of the challenge. Log your steps on the Wellness Works website. You can make up for a small number of steps one day by walking more steps the next.

**Your goal: log a total of 100,000 steps (a maximum of 12,000 in one day) to earn 15 wellness points.**

## Challenge Sign-up:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Scroll down to the **Challenges** section
- » Click **Go to Challenges** to display details around dates, challenge goals, disclaimers, and sign up for current challenges
- » Click **Sign Me Up** to progress to the sign-up screen
- » Create a screen name and select an avatar

## Challenge Tracking:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Track your progress from the **Challenges** section of the homepage



Questions about this challenge or your wellness program?

Call 888-VIVERAE (848-3723).

\* A physician should be consulted prior to beginning a new program of physical activity, especially for men over age 40, women over age 50, and those individuals with chronic health problems, such as heart disease, diabetes, or obesity.



# 15 FOR ME CHALLENGE

Sign-up: 6/8 – 7/6 » Challenge Starts: 6/22 » Challenge Ends: 7/20  
15 wellness points earned if completed



The Wellness Works 15 for Me Challenge is a four-week individual challenge that encourages healthy ways to manage stress.

Stress is a daily reality for most of us. If you can't manage stress well, you may experience headaches, sleeping problems, illness, and depression.

### Here's how the challenge works:

Award yourself one point each day you spend at least 15 minutes experiencing or performing any of the following stress management activities:

- » Massage
- » Meditation
- » Journaling
- » Physical activity
- » Yoga and other stretching exercises

**Your goal: reach 20 challenge points to earn 15 wellness points.**

### Challenge Sign-up:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Scroll down to the **Challenges** section
- » Click **Go to Challenges** to display details around dates, challenge goals, disclaimers, and sign up for current challenges
- » Click **Sign Me Up** to progress to the sign-up screen
- » Create a screen name and select an avatar

### Challenge Tracking:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Track your progress from the **Challenges** section of the homepage



Questions about this challenge or your wellness program?

Call 888-VIVERAE (848-3723).

Note: A physician should be consulted prior to beginning a new program of physical activity, especially for men over age 40, women over age 50, and those individuals with chronic health problems, such as heart disease, diabetes, or obesity.



# WEIGH 2 WIN CHALLENGE

Sign-up: 9/17 – 10/5 » Challenge Starts: 9/21 » Challenge Ends: 12/14  
15 wellness points earned if completed



The Wellness Works Weigh 2 Win Challenge is a 12-week individual challenge that encourages safe, long-term weight management.

Your goal is weekly, gradual weight loss through healthy eating, exercise, and getting plenty of sleep.

## How the challenge works

Award yourself one point for reporting a weekly weigh-in. Award an additional point for maintained or lost weight during the week.

If possible, use the same scale for weigh-ins throughout the challenge.

You can track your weight in the notes section. This information is not visible, nor will it be shared with your employer.

**Your goal: reach 15 challenge points to earn 15 wellness points.**

## Challenge Sign-up:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Scroll down to the **Challenges** section
- » Click **Go to Challenges** to display details around dates, challenge goals, disclaimers, and sign up for current challenges
- » Click **Sign Me Up** to progress to the sign-up screen
- » Create a screen name and select an avatar

## Challenge Tracking:

- » Log on to [www.sjviawellnessworks.com](http://www.sjviawellnessworks.com)
- » Track your progress from the **Challenges** section of the homepage



Questions about this challenge or your wellness program?

Call 888-VIVERAE (848-3723).

Note: A physician should be consulted prior to beginning a new program of physical activity, especially for men over age 40, women over age 50, and those individuals with chronic health problems, such as heart disease, diabetes, or obesity.



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April 10, 2015 9:00 AM**

**AGENDA DATE:** April 10, 2015

**ITEM NUMBER:** 9

**SUBJECT:** Wellness Incentive Vendor

**REQUEST(S):** That the Board direct Staff regarding the Wellness Incentive Vendor options

**DESCRIPTION:**

On November 7, 2014 your board approved recommended Wellness Incentives for the 2015 plan year. These incentives provide a \$50 reward for completion of the biometric screening and an additional \$50 for participation in wellness activities or completion of preventative care items. In 2014 the County of Fresno and the County of Tulare both offered a \$50 incentive for participation in the screenings. The County of Tulare administered the incentive through payroll and the County of Fresno participants received a \$50 Visa Card. The administration, tracking and disbursement of the incentives was handled by Delta Team Care in conjunction with staff from the County of Fresno.

Viverae, SJVIA's wellness partner since January 1, 2015, does not provide incentive fulfillment as part of their service contract. Additionally, the SJVIA requires a consistent incentive fulfillment method for all SJVIA entities. As a result, staff requested that GBS, in collaboration with Viverae, provide options regarding wellness rewards administration vendors. Frosch Rewards & Incentives and Healthy Adventures Foundation are both recommended options through Viverae. Both vendors offer solutions for the administration of the wellness incentives for the SJVIA. This item contains a brief summary of each option.

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

Frosch Rewards & Incentives

- Delivers a Wellness Rewards Card to each identified qualifying participant congratulating them on their recent wellness achievement
- Wellness Rewards Card is then used online or via phone to be exchanged for any item of their choice within their wellness and fitness focused online catalog containing over 250K items to choose from including brand names, gift cards, and even charitable donations
- No additional shipping or hidden fees to the participant

Description	Price
Card, single page stuffer, and envelope including shipping	\$ 2.44/Card + \$50 Card Value = \$52.44/Card
Optional	Price
Branded Mailing (for envelopes)	\$400 One-time fee
Custom Branded Shopping website and Reward Card	\$1995.00 One-time fee

Healthy Adventures Foundation

- Delivers a \$50 Visa gift card via mail to qualified participants
- Customization of mailer available for minimal one-time fee
- Can provide insurance and/or signature required for additional fee
- No set up fees for basic Visa card; cost built into per card basis

Description	Price
Card, single page stuffer, and security envelope including shipping	\$4.13/Card + \$50 Card Value = \$54.13/Card
Card, single page stuffer, and padded mailer including shipping	\$8.09-\$8.79/card + \$50 Card Value = \$58.09-\$58.79/Card
Optional	Price
Branded Mailing (for padded mailer)	\$45 One-time fee
Fully insured and signature required service upon delivery	\$2.04-\$2.90/card

Although Delta Team Care assisted the SJVIA by purchasing the Visa Cards and absorbing any activation fees, the tracking, administration and mailing cost was borne by the SJVIA. Considering these options, SJVIA staff recommends using Healthy Adventures as their services provide a \$50 Visa Card as marketed in the wellness program and also includes all mailing and administration.

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

**FISCAL IMPACT/FINANCING:**

Impact is dependent on the option approved by your Board and by the final number of participants in the wellness screenings running through April 30, 2015. Assuming 2,000 employees were eligible for an incentive, the recommended vendor would cost \$8,260.

**ADMINISTRATIVE SIGN-OFF:**



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Rhonda Sjostrom  
SJVIA Manager



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Paul Nerland  
SJVIA Assistant Manager

**SJVIA**  
Wellness Incentive Administration Cost Comparison

	Frosche Rewards Incentives Wellness Rewards Card	Healthy Adventures \$50 Visa Gift Card
<b>Card Face Value to Employee</b>	\$50	\$50
<b>Purchase Options</b>	Exchange for item of choice - Name brand fitness items, Retailer and Restaurant Gift Cards, or charitable donations	Anywhere VISA is accepted
<b>Customer Service Provided</b>	Yes	Limited - No Replacement for lost cards
<b>Rates:</b>	Per Card                      Total (Est 2000)	Per Card                      Total (Est 2000)
<b>Card Value</b>	\$50	\$50                      \$100,000
<b>Fee per Card*</b>	<u>\$2.44</u>	<u>\$4.13</u> \$8,260
<b>TOTAL</b>	<b>\$52.44                      \$104,880</b>	<b>\$54.13                      \$108,260</b>
<b>Additional options:</b>		
<b>Branded Mailer</b>	\$400 One time Fee	\$45 One time Fee
<b>Padded Mailer</b>	n/a	\$3.96-\$4.66/card
<b>Card Insurance and Signature Delivery</b>	n/a	\$2.04-\$2.90/card

\*Rates based on minimum purchase of 2000





**BOARD OF DIRECTORS**

ANDREAS BORGEAS

MIKE ENNIS

BUDDY MENDES

BRIAN PACHECO

DEBORAH A. POOCHIGIAN

PETE VANDER POEL

J. STEVEN WORTHLEY

**Meeting Location:  
Tulare County Employees' Retirement  
Association Board Chambers  
136 N Akers St  
Visalia, CA 93291  
April 10, 2015 9:00 AM**

**AGENDA DATE:** April 10, 2015

**ITEM NUMBER:** 10

**SUBJECT:** Report on Administrative Services Costs

**REQUEST(S):** That the Board receive this informational report

**DESCRIPTION:**

At the February 6, 2015 Board meeting and other previous meetings there was discussion of the annual budget and need for disclosure and understanding of the full costs for administration of the SJVIA. Currently, in addition to the consulting services provided by Gallagher Benefit Services (GBS), direct services and staff time is provided by Fresno and Tulare Counties including Fresno County Auditor/Accounting, both County Counsel offices, and both Human Resources/Benefits departments. As a result, Board members requested staff to review charges and provide an update.

For the period of June 1, 2014 through March 25, 2015 the SJVIA has been billed and reimbursed a total of \$179,522 as shown on the Attached Chart. Accounting/auditor services amounted to 43% of the charges, Human Resources/Benefits accounted for 51%, and legal services/Counsel charges were at 6%.

The SJVIA Manager and Assistant Manager are still reviewing the amount of time currently devoted to SJVIA activities and types of tasks/services provided by the County departments. There are advantages in utilizing County staff who are knowledgeable of public agency requirements, benefits services, and acceptable governmental practices. Further examination of staffing services needs to be completed before a recommendation(s) related to any change in current arrangements for administrative services is brought back to the SJVIA board.

**AGENDA:** San Joaquin Valley Insurance Authority

**DATE:** April 10, 2015

**FISCAL IMPACT/FINANCING:**

As noted above, SJVIA has reimbursed for services provided by the County of Fresno and Tulare. The SJVIA budgeted \$304,392 in FY 14-15 for administration.

**ADMINISTRATIVE SIGN-OFF:**



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Rhonda Sjostrom  
SJVIA Manager



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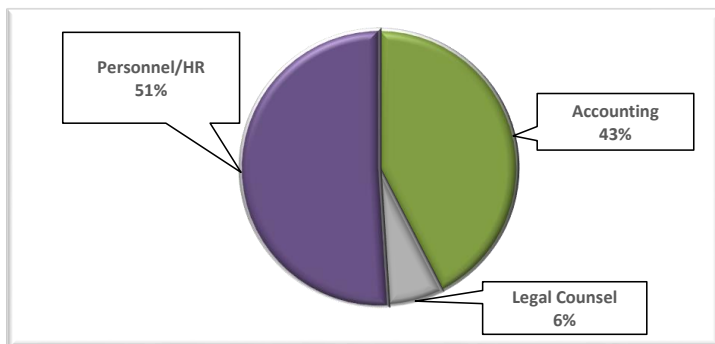
Paul Nerland  
SJVIA Assistant Manager



## Administrative Cost Report

### Invoice Dates June 1, 2014 through March 25, 2015

Payee	Description	Invoice Number	Invoice Date	Amount	Date Paid
ACTTC	Accounting Services for PPEs 5/11/14, 5/25/14 & 6/8/14	777	6/18/2014	\$ 11,592.23	7/18/2014
ACTTC	Accounting Services for PPEs 6/22/14, 7/6/14 & 7/20/14	794	8/11/2014	\$ 10,188.78	8/19/2014
ACTTC	Accounting Services for PPEs 8/3/14, 8/17/14 & 8/31/14	806	9/24/2014	\$ 11,006.71	9/29/2014
ACTTC	Accounting Services for PPEs 9/14/14 & 9/28/14	816	10/24/2014	\$ 8,755.47	11/25/2014
ACTTC	Accounting Services for PPEs 10/12/14 & 10/26/14	828	11/25/2014	\$ 7,037.98	12/15/2014
ACTTC	Accounting Services for PPEs 1/4/15 & 1/18/15	849	2/10/2015	\$ 6,379.37	2/17/2015
ACTTC	Accounting Services for PPEs 11/9/14, 11/23/14, 12/7/14, & 12/21/14	838	1/20/2015	\$ 13,550.07	2/17/2015
ACTTC	Accounting Services for PPEs 2/1/15 & 2/5/15	864	3/19/2015	\$ 7,824.81	
Fresno County Counsel	Professional Services from 6/9/14 - 6/22/14	0010	6/30/2014	\$ 169.50	7/18/2014
Fresno County Counsel	Professional Services from 6/23/14 - 7/20/14	0011	7/30/2014	\$ 339.00	8/5/2014
Fresno County Counsel	Professional Services from 7/21/14 - 8/17/14	0012	8/28/2014	\$ 858.80	9/4/2014
Fresno County Counsel	Professional Services from 8/18/14 - 9/14/14	0013	9/26/2014	\$ 531.10	10/1/2014
Fresno County Counsel	Professional Services from 9/15/14 - 10/12/14	0014	10/22/2014	\$ 226.00	10/28/2014
Fresno County Counsel	Professional Services from 10/13/14 - 11/9/14	0015	11/24/2014	\$ 3,740.30	12/10/2014
Fresno County Counsel	Professional Services from 11/10/14 - 12/7/14	0016	12/17/2014	\$ 666.70	1/9/2015
Fresno County Counsel	Professional Services from 1/5/15 - 2/1/15	0018	2/19/2015	\$ 350.30	2/23/2015
Fresno County Personnel	SJVIA Labor Billing PPEs 6/22-7/20/14 (includes SJVIA-1411)	SJVIA-1501 & SJVIA-1411	8/6/2014	\$ 15,620.86	8/28/2014
Fresno County Personnel	SJVIA Labor Billing PPEs 8/3-9/14/14	SJVIA-1502	9/23/2014	\$ 17,929.50	11/18/2014
Fresno County Personnel	SJVIA Labor Billing PPEs 9/28-11/9/14	1503	12/2/2014	\$ 13,687.14	12/16/2014
Fresno County Personnel	SJVIA Labor Billing PPEs 11/23-12/21	1504	12/30/2014	\$ 10,358.19	1/14/2015
Fresno County Personnel	SJVIA Labor Billing PPEs 1/4-2/15/15	SJVIA-1505	2/25/2015	\$ 14,735.92	2/27/2015
Fresno County Personnel	SJVIA Labor Billing PPEs 3/1-3/15/15	SJVIA-1506	3/25/2015	\$ 13,412.06	
Tulare County Counsel	Legal Services 1/1/14 - 6/30/14	SJVIA2014(a)	10/29/2014	\$ 3,202.80	11/17/2014
Tulare County Counsel	Legal Services 7/1/14 - 9/30/14	SJVIA2014(b)	10/29/2014	\$ 38.70	11/17/2014
Tulare County Counsel	Legal Services 10/1/14 - 12/31/14	SJVIA2014(c)	1/26/2015	\$ 1,482.80	1/30/2015
Tulare County Human Resources	SJVIA Services 7/1/14 - 12/31/14	SJVIA003	1/21/2015	\$ 5,837.04	1/30/2015



Accounting	<b>\$76,335.42</b>
Legal Counsel	<b>\$11,606.00</b>
Personnel/HR	<b>\$91,580.71</b>

**TOTAL: \$ 179,522.13**